

April 12, 2022 CDS Meeting Minutes

Present: Jen Brown, Pastor, Judy Karchner, Kay Dicken, Aubrey Diebert, Natalie Scheits, Melanie Wahgren, Chelsea Floro

Observing Guests: Heather Caseman, Dana Nutter

Council updates: Continuing resolutions need to be accepted at May council meeting. Kay and Judy will review the CDS section of the constitution.

Development: SGO: Nataliue got additional info from her contact, Randy. Reviewed sample letter. We need to draft our own letter. Chelsea and Jen will draft and get back to Natalie by the end of April. We will announce the SGO after church sometime in May.

Marketing: \$700 for 1 small billboard on rt 20 in Stony Ridge including the artwork.

Jen made a motion to pay for the billboard advertisement from account #800331.

Kay seconded.

Motion carries.

Also some adds placed in the Pemberville Free Fair Booklet and the Suburban Press.

Melanie made a motion to add our logo to the NAACP sponsorship sign in Fremont for the cost of \$50.

Judy Seconded.

Motion carries.

Review COVID19 Policies and Masking Phase: Discussion on current protocols.

Chelsea made a motion to stop taking/ requiring temperatures upon entry to the building for all students, staff, and visitors, and revise the written COVID restart policies to reflect change.

Aubrey Seconds.

Motion carries.

Re Enrollment update: Exact enrollment # not yet in, but outlook is good for 22-23 school year - looking to have increase from this year.

Melanie will make a new flier and Kay and Aubrey agreed to distribute them to area Lutheran Churches to let them know about our school.

Calendar approval: Natalie presented the proposed calendar for the 22-23 school year.

Jen made a motion to accept the calendar as presented.

Chelsea Seconds.

Motion carries.

Staff training: Melanie did some research and presented the committee with an option for professional development from “ZingTrain.” Cost options are from \$4500-\$6500 for up to 50 people. Discussion on cost. We could offer to area church staff to help reduce cost per person. Proposed time would be on September 30th Teacher Work Day. Tabling for now while we look into budgeting options and possible other programming options.

Summer Childcare: Moving forward with offering full day care - ages finished Kindergarten-6th grade. Camps for ages 4yrs-6th grade. Need to hire staff. Christy Donnell our current school aide is interested and willing.

Chelsea made a motion to hire Christy Donnell at her current Aide wage to work the childcare program throughout the summer.

Jen Seconds.

Motion carries.

We still need to hire several other childcare providers to fully staff the summer care program. Natalie will advertise the openings.

Teaching assignments 22-23:

Nutter: 1st/ 2nd

Rahe: 3rd/4th

Busdiecker: 5th/ 6th

Andrews: AM 2nd/PM intervention

Ruck: Kindergarten

Lizak: Full time Preschool

*needed: part time 4th grade teacher for AM.

Chelsea made a motion to renew the teacher contracts as listed and hire a part time 4th grade teacher.

Aubrey seconds.

Motion carries.

Aubrey made a motion to increase Jenni Lizak's contract from Part Time to Full Time.

Kay seconds
Motion carries

Melanie made a motion to increase Substitute Teacher pay to \$80/day, \$40/half day.

Judy Seconds
Motion carries.

Outdoor Sign: The current software is outdated, some of the functions are not working.

Jen made a motion to update the sign software .

Aubrey Seconds.
Motion carries.

Meeting adjourned

Next Scheduled : May 10th 6pm

Next Devotions: Chelsea